

*Hi {Solicitor},*

*I hope you're OK.*

*When last we spoke on {Date}, you told me we were waiting on replies to enquiries from the seller's solicitor.*

*Please can you confirm if you have now had replies in from the seller's solicitor?*

*If they are, were the enquiries satisfactory to allow you to report out to me with documents for signing?*

*If you can confirm either way with a quick email back, then I can help get this chased.*

*I have copied in your assistant in case they can check the file to save you time.*

*I've also copied in the estate agent just in case they are aware of any delays with the seller replying as I'm keen to move forward to achieve a completion date of {Date}.*

*If you could reply to me before {Date}, it'd be much appreciated. If I don't hear from you, I'll give your office a call.*